



INTERNATIONAL  
AGRICULTURAL  
ACADEMY  
FOR AFRICA



## POLICY ON WORKPLACE INTEGRATED LEARNING – PRACTICAL WORK

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## **Background**

Since the establishment of The International Agricultural Academy for Africa, the teaching and learning approach is mainly e-learning. To support theoretical work, practical work experience is needed. Work Integrated Learning, provides students with the ability to faster transition between studies and work after completing their studies. WIL falls under the umbrella of Co-operative Education but is distinct as it alternates a university term with a work term in a structured manner, involves a partnership between the academic institution and the employer and intends to advance the education of the student. This policy framework is introduced against the background of economic and social expectations of growth and employment where Workplace Based Learning (WBL) is seen to be the vehicle for enhanced learning in order to prepare students for the real world of work. The combination of these elements builds the student's technical competence, innovation and renewal, facilitate learning about the world of work, and assist student ability to fit in as new entrants to the workplace. WIL is a prerequisite and essential for standardised quality assessment and implementation of WIL across the sector. WIL provides a mechanism to approach and forge strategic partnerships with commerce, industry and the public sector.

## **Purpose**

This policy aims to prescribe:

- the workplace integrated learning – practical work, that a student must do.

## **Scope**

This policy applies to all e-learn and campus (academies) students at The International Agricultural Academy for Africa which is registered on the online platform, Agri-Pedia.

## **Policy/Procedure**

### **Objectives**

Ensures that the theoretical work a student learns is practically applied.

## **Workplace Integrated Learning (WIL)**

### *Introduction*

To successfully complete a qualification at The International Agricultural Academy for Africa a student must also complete and pass the Practical Logbook and Practical Report. Workplace Integrated Learning can take place on a commercial farm or small farming unit, the farm doesn't need to be a registered farm/business. You do not have to live or work on a farm full-time.

### *Practical Logbook*

- The Practical Logbook specific to your studies contains different tasks needed to complete the Logbook.
- Each task must be signed off by an Evidence Collector to indicate if the student is competent or not in doing the task.
- The date the student was found competent/not yet competent and the duration the student spent on the task must also be completed.
- The Practical Logbook must be submitted on the last submission day of the student's study duration.

### *Practical Report*

- This is a report where all the evidence collected is compiled in a document.
- The weight of marks is divided in two: 50% Evidence Collected plus 50% report, layout and writing.
- At least 50% of the tasks completed in the Practical Logbook must be supported with evidence in the Practical Report.
- The Practical Logbook must be submitted on the last submission day of the student's study duration.

### *Practical Competency*

- To be found competent in the Practical Module a student must get 80% or above for both the Practical Logbook and Practical Report.

- Practical Logbook: 80% of the tasks must be completed.
  - Practical Report: 40% Evidence Collected plus 40% report, layout and writing.
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