

PUBLIC SECTOR ACCOUNTING PROGRAMME

Government Departments and Municipalities have a shortage of people skilled in Public Sector Accounting. You will learn how to do the correct financial statements, implement internal controls, conduct internal audits and apply good accounting and financial principals. To start at the Foundation Level (Public Accounts Administrator) you need no previous accounting or bookkeeping knowledge.

PUBLIC ACCOUNTS ADMINISTRATOR

12 MONTHS

Entry requirements

Grade 11 (Std 9), NQF 3 or equivalent. You must be at least 16 years of age.

SUBJECTS

- 1 Bookkeeping to Trial Balance (BKTB)
- 2 Public Accounting Administration (PAAD)
- 3 Computerised Bookkeeping (CPBK)
- 4 Business Literacy (BUSL)

NQF LEVEL

National Certificate:
Public Sector Accounting
NQF L4 (SAQA ID: 20352)
Total credits: 120

PUBLIC ACCOUNTING TECHNICIAN

+ 12 MONTHS

Entry requirements

National Certificate: Public Sector Accounting, which consists of the previous 4 subjects.

SUBJECTS

- 5 Financial Statements (FNST)
- 6 Cost and Management Accounting (CMGT)
- 7 Technical Public Accounting (TPAC)
- 8 Business Law and Accounting Control (BLAC)

NQF LEVEL

Diploma: Public Sector Accounting
NQF L5 (SAQA ID: 20353)
Total cumulative credits: 137

PUBLIC SECTOR FINANCIAL ACCOUNTANT

+ 12 MONTHS

Entry requirements

Diploma: Public Sector Accounting, which consists of the previous 8 subjects.

SUBJECTS

- 9 Corporate Strategy (CRPS)
- 10 Management Accounting Control Systems (MACS)
- 11 Financial Reporting and Regulatory Frameworks (FRRF)
- 12 Research Theory and Practice (RTAP)
(By short dissertation, topic: Public Accounting)

NQF LEVEL

National Diploma: Financial Accounting
NQF L6 (SAQA ID: 20366)
Total cumulative credits: 280

WHAT YOUR JOB TITLE COULD BE:

Foundation Level Job Title:

Public Accounts Administrator

Intermediate Level Job Titles:

Technical Public Accountant,
Accounting Technician in the
Public Sector

Advanced Level Job Titles:

Public Sector Financial
Accountant, Financial Accountant,
Accounting Officer